



## Genealogical or Subject Request

Please be specific with the nature of your genealogical or subject request. Provide first and last names if possible, alternate spellings of family names and place of death if known. If subject request, any background information you can provide will be helpful.

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone#:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Date:** \_\_\_\_\_

We charge a fee of \$10 for the first hour of research, \$5 for each additional hour. We also charge \$1.00 for the first photocopy, \$.25 for each additional page. Your bill will be sent to you along with the requested materials. You will also be responsible for research charges even in cases in which no information is found.

**Please fax or send your request to:**

Colin Naylor, JR. Archives  
Peekskill Local History Collection  
The Field Library  
4 Nelson Avenue  
Peekskill, NY 10566  
Attn. Bob Boyle, Reference Librarian/Local History Specialist  
(914) 737-1212  
(914) 737-0714 Fax