

Annual Budget 2022 Draft

Income

2020 Actual 2021 Estimated 2022 Proposed

4000 · Fund Transfer from Reserve			\$	93,700.00
4010 · City of Peekskill - Funding	\$	1,178,000.00	\$	1,258,000.00
4020 · Town of Cortlandt	\$	66,654.83	\$	101,826.00
4030 · State Incentives	\$	5,541.50	\$	7,949.00
4040 · Dewitt Wallace Fund	\$	-	\$	-
4110 · Donations - Front Desk	\$	40.53	\$	158.00
4120 · Donations - Corp./Foundations	\$	-	\$	2,250.00
4130 · Donations - Other	\$	2,228.21	\$	1,519.00
4300 · Teacher In Library Grant	\$	-	\$	-
4310 · Library Live	\$	-	\$	-
4340 · Hope for Youth Grant	\$	-	\$	-
4380 · New York State Grant			Reflected in Capital	\$
4390 · Grant	\$	500.00	\$	-
4400 · Income	\$	432.74	\$	1,130.00
4410 · Friends of the Library			\$	4,000.00
4430 · Film Festival	\$	556.15	\$	2,373.00
4500 · Money Sheet	\$	340.27	\$	(87.00)
4505 · Local History	\$	426.85	\$	936.00
4510 · Fines	\$	1,413.60	\$	512.00
4540 · Copier/Microfilm and Prints	\$	2,455.13	\$	4,342.00
4550 · Lost Cards	\$	87.00	\$	175.00
4570 · Lost Books	\$	390.13	\$	876.00
4580 · Faxes/Scans	\$	344.25	\$	340.00
4590 · Computer Passes	\$	112.00	\$	70.00
4595 · Masks	\$	100.00	\$	31.00
4600 · Ear Buds	\$	29.50	\$	23.00
4610 · Book Store Income	\$	12,727.90	\$	19,623.00
4620 · Other Fundraising	\$	12.00	\$	-
4630 · Sale of Invested Assets	\$	403.02	\$	608.00
4640 · Gallery Commission			\$	90.00
4690 · Reimbursements	\$	960.70	\$	810.00
4810 · Int/Div - Memorial Acct	\$	2,232.33	\$	17,337.00
4820 · Int/Div - Old Bldg			\$	200.00
4870 · Interest - Sav 515772			\$	500.00
Insurance Reimbursement			\$	18,500.00

Total Income	\$	1,275,988.64	\$	1,443,391.00
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Other Income

9500 · Unrealized Gain/Loss	\$	35,027.33		
9600 · PPP Forgiveness	\$	181,437.50		

Total Other Income

\$ 216,464.83

	Expense		
	2020 Actual	2021 Estimated	2022 Proposed
6000 · Salaries	\$ 740,702.79	\$ 764,879.52	
6010 · Salaries - Librarian			\$ 572,530.66
6015 · Salaries- Sub Librarians			\$ 23,150.40
6020 · Salaries - Clerical			\$ 310,315.90
6100 · Staff Appreciation	\$ 3,757.27	\$ 3,403.23	\$ 3,800.00
6210 · FICA/Med	\$ 55,504.61	\$ 42,306.00	\$ 85,163.71
6220 · Health Insurance	\$ 77,922.42	\$ 92,208.00	\$ 105,184.32
6230 · State Retirement	\$ 63,268.00	\$ 71,256.00	\$ 72,000.00
6240 · Workers comp	\$ 4,366.00	\$ 6,494.00	\$ 6,500.00
6250 · Disability	\$ 197.01	\$ (22.00)	\$ 200.00
6400 · Recruitment Expenses	\$ 239.40	\$ 788.00	\$ 800.00
6600 · Payroll Expenses	\$ 9,892.27	\$ 6,152.00	\$ 6,500.00
7005 · Museum Passes	\$ 2,195.00	\$ 2,080.00	\$ 2,200.00
7010 · Books	\$ 28,072.41	\$ 32,560.00	\$ 35,000.00
7055 · Video Games	\$ 825.60	\$ 865.00	\$ 1,000.00
7060 · Music	\$ 1,514.08	\$ 1,049.00	\$ 1,500.00
7070 · Movies	\$ 4,381.04	\$ 4,500.00	\$ 6,000.00
7080 · Audio Books	\$ 1,705.89	\$ 519.00	\$ 2,500.00
7085 · YA Materials	\$ 2,896.91	\$ 2,493.00	\$ 5,000.00
7090 · Children Materials	\$ 18,613.59	\$ 19,000.00	\$ 25,000.00
7095 · Foreign Language Materials	\$ 554.90	\$ 854.00	\$ 1,500.00
Digital Content			\$ 13,706.48
7120 · Periodicals	\$ 3,214.31	\$ 4,790.00	\$ 4,800.00
7310 · Westlynx	\$ 68,827.09	\$ 75,827.00	\$ 76,203.77
7320 · Website	\$ 310.02	\$ 418.00	\$ 500.00
8000 · Rent		\$ 22,143.00	\$ 33,876.61
8010 · Office Supplies	\$ 18,162.97	\$ 15,544.00	\$ 16,000.00
8020 · Processing Supplies	\$ 2,396.22	\$ 2,000.00	\$ 2,500.00
8030 · Programming - Children's Room	\$ 1,534.85	\$ 4,500.00	\$ 7,000.00
8040 · Programming - Adult Room	\$ 2,887.94	\$ 5,000.00	\$ 5,000.00
8043 · YA Programming	\$ 278.34	\$ 310.00	\$ 500.00
8045 · Local History Expense	\$ 200.00	\$ 616.00	\$ 700.00
8050 · Maint. Contract/Supplies	\$ 16,812.51	\$ 16,747.00	\$ 17,000.00
8090 · COVID 19 Expenses	\$ 4,260.95	\$ 1,092.00	
8110 · Postage	\$ 1,536.30	\$ 593.00	\$ 1,000.00
8120 · Telephone	\$ 3,238.40	\$ 1,695.00	\$ 3,300.00
8130 · Book Store Expenses	\$ 14,342.27	\$ 13,836.00	\$ 15,000.00
8140 · Contract Services	\$ 115,191.80	\$ 90,570.00	\$ 119,000.00
8150 · Professional Fees	\$ 12,754.71	\$ 36,528.00	\$ 19,000.00
8160 · Membership Dues	\$ 4,130.00	\$ 2,021.00	\$ 4,130.00

8170 · Office Equipment	\$	40.38	\$	161.00	\$	1,500.00
8180 · Improvements & Renovations	\$	3,349.00	\$	27,428.00	\$	3,500.00
8210 · Insurance - Multiperil/Umbrella	\$	4,584.88	\$	18,540.00	\$	12,000.00
8260 · Other Publicity & Fund Raising	\$	1,880.00	\$	2,435.00	\$	2,000.00
8300 · Meals & Entertainment	\$	81.06	\$	33.00	\$	100.00
8310 · Travel/Conference/Training	\$	4,710.71	\$	2,937.00	\$	5,000.00
8410 · Bank Charges	\$	2,199.83	\$	2,364.00	\$	2,500.00
8420 · Interest/Finance Charges	\$	162.93			\$	200.00
8430 · Square Fees	\$	8.34			\$	50.00
8600 · Donations	\$	400.00	\$	424.00	\$	400.00
8690 · To Be Reimbursed	\$	3,312.61	\$	1,291.00		
8710 · Depreciation	\$	32,894.00				
8800 · Miscellaneous	\$	1,170.43	\$	968.00	\$	1,200.00
8920 · Hope for Youth Grant			\$	300.00	\$	5,000.00
8935 · Friends Early Reader Grant	\$	2,324.10	\$	10.00		
8940 · Library Live			\$	-	\$	1,000.00
8950 · Film Festival Expenses	\$	1,575.00	\$	6,731.00	\$	7,500.00

Total Expense	\$	1,345,381.14	\$	1,409,236.75	\$	1,647,011.85
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Surplus	\$	146,098.63	\$	34,154.25	\$	24.72
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2022 Strategic Initiatives

Consultant IT Strategic Plan			\$	18,000.00
Marketing Consultant			\$	10,000.00

Capital Budget 2021-2024 Draft

	Income	2021 Estimated	2022 Proposed
Donations	\$ 10,000.00		
Friends of the Library Teen Room Grant		\$ 5,000.00	
BID Projector Grant		\$ 2,000.00	
Grant Funds	\$ 50,000.00		
New York State Construction Aid Grant		\$ 40,793.00	\$ 6,000.00
New York State Aid Grant			\$ 25,000.00
Fundraising Activities	\$ 3,500.00		
Surplus	\$ 180,252.88		
Total Income	\$ 243,752.88	\$ 47,793.00	\$ 31,000.00
Expense			
Network wiring			\$ 46,793.00
Laptops (Public)	\$ 7,000.00		
Overhead Projector and Speakers	\$ 3,000.00		\$ 2,000.00
Wireless Hotpot and Switch	\$ 5,557.50		
STEM Room Furniture	\$ 10,000.00		
Program Room Furniture	\$ 7,000.00		
Teen Room Furniture	\$ 5,000.00		\$ 5,000.00
Office Furniture	\$ 3,000.00		
Circulation/Reference Desks			\$ 40,549.00
Archives Shelving		\$ 40,840.10	
Total Expense	\$ 40,557.50	\$ 40,840.10	\$ 94,342.00