

The Field Library, Peekskill, New York

Board of Trustees Meeting April 8, 2021

Present: Sandra Smith, Karen Kelley, Mary Foster, Joe Galella, Melinda Cosentino, Ben Bloom, Christopher Alexander, Tina Romeo, Christopher Vega, Alan Most (taking notes) Common Councilwoman Patricia Riley, Executive Director Jennifer Brown.

1. The meeting was called to order at 7.03pm by Ms. Smith. The meeting was held over Zoom, broadcast over Facebook, and was recorded.
2. Mr. Bloom moved to accept the March minutes; second by Ms. Foster; unanimous in favor.
3. Mr. Bloom moved to accept the March 11 Executive Session minutes; second by Ms. Kelley; unanimous in favor.
4. Ms. Foster moved to accept the March 22 Executive Session minutes; second by Ms. Kelley; unanimous in favor.
5. Ms. Foster noted that the library expenses are in line with the budget.
6. As the WLS representative, Ms. Kelley noted that the library aid was restored to the State budget, library construction aid was increased to Westchester Country libraries, and there will be grants for digital expansion.
7. As a representative of Friends of The Field Library, Mr. Most highlighted the upcoming talks by authors Rich Zahradnik and Becky Cooper.
8. The Audit Committee asked for an extension to coordinate the audit and tax filing. The numbers are done and the paperwork will be delivered by April 12. The Finance Committee will be meeting with Ms. Brown on April 26.
9. Ms. Brown met with WLS IT about the library's IT needs. She felt that that WLS should put all of our computers on their network for security reasons. The charge will rise from \$73,000 to \$84,000/year.
10. Mr. Brown noted that providing data for the library annual report has been difficult as the requests from the State change about what numbers should be included.
11. On April 12 the Common Council is expected to pass a resolution authorizing the City Manager to sign a lease with the Library for additional space in the Neighborhood Center. Ms. Foster moved to authorize Ms. Brown to sign the lease with the City of Peekskill; second by Ms. Kelley; unanimous in favor. A side note was the expectation that the City would finish painting and cleaning the space by the end of April.
12. It was noted that the Strategic Plan Committee will add a timetable to the plan. This will be shared with the Board of Trustees.
13. Ms. Brown reviewed how the new space would be used: five staff members would relocate their desks; one classroom would become a STEM lab with laptops, tables, chairs.; one classroom would be a general programming room for children and adults; and one room would become a teen programming room. The office space in the children's wing will become a quiet study area.

14. At 7.55pm Ms. Cosentino moved that the Board go into Executive Session; second by Mr. Most; unanimous in favor.

15. At 8.55pm Mr. Most moved to adjourn the Executive Session; second by Ms. Kelley; unanimous in favor.

16. At 8.56pm Ms. Foster moved to adjourn the meeting; second by Ms. Kelley; unanimous in favor.