

Field Library Board meeting August 13,2020

Attendees: Jennifer Brown, Sandra Smith, Benjamin Bloom, Joe Galella, Chris Vega, Chris Alexander, Mary Foster, Karen Kelley, Ann Douglas, Tina Romeo, Jody Sitts

Absent: Alan Most, Melinda Cosentino

Called to order 7:03pm

Public Comment: no comment

Approval Minutes July 9 meeting: no changes

Motion to approve Kelley, Second Galella All in Favor

Abstained Foster due to absence at meeting.

Director's Report:

Building closed due to potential Covid presence with an employee. Building empty of staff and patrons, City provided deep cleaning service. Building to remain closed over the weekend, with possible resumption Curbside pickup Monday. Department of Health will advise Director is further quarantine and action is required.

Petitions signed for budget to be on ballot in November- sufficient approved signature attained.

Treasurer report:

Overall budget is good about \$30K behind in revenue but expenses are down so overall picture is fine.

Friends of The Field Library:

Support is sought for Trivia Night. Chester Smith event postponed to 2021

Finance Report:

Report 990 is being prepared for review- statement of finances, governance practices, overall management- used by agencies offering grants to assess health of Library and the oversight of the Board.

Audit of years 2017, 2018, 2019 to commence and be submitted

Discussion regarding permanent closing on Sundays instead of usual fall opening.
Motion by Foster to keep closed on Sundays, second Bloom, all in favor

DRI report:

Library project to be included in final review by state of proposed projects.
Project could be done in phases- possible lease arrangement with City to takeover lower level classrooms currently leased by BOCES. Said lease expired 6/30/20 and would be used to expand office space for staff freeing up space for public use in current upstairs locations. Lease to be discussed in Executive Session.

Strategic Plan:

130 responses to survey overwhelming issue mentioned is space constraints- programming and services seem to be satisfactory.

Executive Session 8:04pm. Riley and Sitts left the meeting and the live portion of Zoom disabled.

Next meeting September 10 at 7pm. Adjourned 8:45pm

Minutes submitted by Ann Douglas