

The Field Library, Peekskill, New York

Board of Trustees Meeting December 16 , 2021

This was a hybrid meeting with attendees participating via in person and Zoom.

Present: In person: Sandra Smith, Mary Foster, Melinda Cosentino, Karen Kelley, Alan Most (taking notes) Executive Director Jennifer Brown. Via Zoom: Ben Bloom, Tina Romeo, Dan Grossman (Secretary, Friends of The Field Library), Councilwoman Patricia Riley

1. Ms. Smith called the meeting to order at 7.09pm
2. Two corrections were made to the November 2021 minutes: Ms. Cosentino's name added to those present; and the date for the December 2021 meeting was corrected to December 16. Ms. Kelley moved to accept the minutes as amended; second by Ms. Cosentino; unanimous in favor.
3. Ms. Brown provided an update on the electrical/wiring work. She noted that the switch has been moved downstairs. Wifi has not yet been scheduled. Work needs to be scheduled around the installation of the new circulation and reference desks in the children's room.
4. Ms. Brown noted that Entergy is donating furniture to the library, including an overhead projector. She will be contacting moving companies for estimates.
5. Ms. Brown noted that she is running for an American Library Association office and if elected would take office in June 2022.
6. Mr. Most asked that the City of Peekskill consider allowing the library to use the Library Plaza without charging a permit fee. This would be in light of the library providing free Wifi in the plaza at the library's expense. It would, also, allow the library to continue to provide free programming if COVID restrictions prevent indoor programming. Councilwoman Riley offered to discuss this with the City Manager.
7. Ms. Kelley, as WLS representative, noted that the construction grant period has been extended.
8. Mr. Grossman, as Friends of The Field Library Secretary, noted: there will be a new Executive Committee beginning January 1, 2022; the holiday trivia contest was cancelled; and that the Friends are planning author talks, a Star Wars trivia night in May, and a "selected shorts" evening for 2022.
9. Ms. Douglas, on behalf of the Governance Committee, noted that the committee, along with the Nominating Committee, will be meeting in January to iron out term issues that are in the by laws.
10. Ms. Cosentino, on behalf of the Nominating Committee, referred the Board to the minutes in the packet.
11. Ms. Foster, on behalf of the Audit Committee, indicated that the 2021 audit has not yet begun
12. It was noted that the library incurred substantial savings in 2021 because of staff shortages and a lower payroll.
13. Mr. Most moved to accept the 2022 budget as presented by Ms. Brown; second by Ms. Douglas; unanimous in favor.

14. Ms. Cosentino moved to have the meeting move to Executive Session; second by Ms. Kelley; unanimous in favor.

15. Mr. Most moved to close the Executive Session at 8.51pm; second by Ms. Kelley; unanimous in favor.

16. Mr. Most moved to adjourn the regular meeting at 8.52pm; second by Ms. Kelley; unanimous in favor.