

Minutes: Board of Trustees The Field Library, Peekskill

Thursday February 17, 2022

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| Present: President Smith | Trustees: Alexander, Bloom, Cosentino, Galella |
| Vice president Most | Kelley, Romeo |
| Treasurer Foster | Absent: Galella, Riley |
| Secretary Douglas | Liaisons: Grossman |
| Director Brown | |

Meeting called to order 7:00.

No Public Comment.

Previous minutes to meeting January 20, 2022

Moved to be accepted by Most, seconded Kelley. Unanimously adopted.

Director's Report: Work continues on the Children's library with wiring and furniture to be installed by March 7 Flooring selected and ordered. Employee Appreciation Day, BOT invited to drop in.

Treasurer's Report: No issues to report. 30-day trending appropriate.

WLS report: Library Advocacy Day March 3. Discussion around the future of Mt Vernon library under investigation by the state. Ramifications from the revocation of \$85K they receive and share with WLS system as the "Central Library" (digital archives). Outcome pending investigation

Friends of Field Library: Event with author of book on Robert E Lee. March 3. Other events to follow

Finance Comm: 2021 Audit is underway. Discussions re budget 2023 reviewing need to exceed tax cap to continue.

Governance: Action taken to revise bylaws. Action taken to make one-time charter revision to increase number of trustees. Moved by Foster, seconded by Kelley (Detail of revisions attached).

Nominating Committee: discussion about current vacancy on the Board and recruitment of interested citizens. Specifically asked to submit names to Nominating Committee of potential trustees with some financial expertise to replace current Treasurer.

Old business; no report

New Business; Ongoing NYLA webinars indicated Executive committee meetings to be limited in usage and expanded to 5 members. Discussed and made motion to insert language***into bylaws allowing this change. Moved by Douglas, seconded by Foster, Approved unanimously. President Smith appointed Trustee Cosentino to become 5th member of Executive Committee until such time as there is a past president to assume the position.

Fund raising development plan: formalize process with a Fundraising Committee to be established including members of the Friends of the Field Library.

Grant Writer: Director Brown will build into the budget monies for a contractor grant writer. Suggested contacting grant writing firm to be on retainer (as with attorneys). To be followed up by Director Brown.

Executive Session: 8:28 pm moved into session by Kelley, seconded by Most, approved

No further business moved to adjourn Bloom, seconded Alexander, unanimously adopted. Meeting adjourned at 8:41

** see Bylaw revision attached for specific language. Section V Officers, #v.

Proposed revisions to bylaws:

Section IV Board of Trustees:

- a. The Board of Trustees shall consist of not less than 9 members or more than 11, each of whom is elected to a **three year** term. To ensure continuity, there is an **annual election**
- b. Trustees shall be limited to serving **two consecutive three year** terms excluding any partial term when a member is appointed to fill a vacancy.....

Section V Officers:

- a..... These officers shall serve for a period of **one year**..... Limited to serving **two consecutive one year terms**

***v. Executive Committee... (insert) **in the event there is no Past President serving as a Trustee, the current president can appoint a current Trustee to fill that open position for one year.**

Section VIII Meetings

- i. **Per Open Meetings law, minutes of the Board meeting shall be available upon request, two weeks after the meeting, even if not yet approved.**
- j. **When there is opportunity for Public Input during meetings, it shall be limited to presentations of three minutes only.**

Section IX Amendments:

- a. Amendments..... It is further recommended the Bylaws be reviewed/assessed for revision every two years.

Move to adopt revisions by Douglas, seconded by Most. Unanimously approved.