

The Field Library, Peekskill, New York

Regular meeting of the Board of Trustees Meeting, July 11, 2019

Present: Sandra Smith, Ann Douglas, Chris Vega, Melinda Cosentino, Joe Galella, Mary Foster, Christopher Alexander, Alan Most (taking notes), Councilwoman Patricia Riley, Jack Eckhardt, President Friends of The Field Library, Executive Director Jennifer Brown

1. Ms. Smith called the meeting to order at 7:02pm.
2. Mr. Most made a motion to approve the June minutes; second by Ms. Douglas; unanimous in favor.
3. Mr. Eckhardt reported that the Friends is waiting for the 501c documentation. He, also, noted that the Chester Smith dinner is September 26 at Dramatic Hall. Still pending were invitations and save the date cards, and a list of invitees from Mr. John Weeks, the honoree.
4. Ms. Brown noted that because of the Westchester Library System data breach, all system data from March through July 2019 was lost. However, she noted that no patron data was accessed, there was no data lost at The Field Library. There is no back up for The Field Library data, but financial data is backed up off site. It was recommended that Ms. Brown investigate a plan to back up the Library data.
5. Despite a previous request, Lathrop Associates had not yet provided Ms. Brown with a rendering of the new circulation and reference desks. Ms. Brown was asked to follow up.
6. Ms. Brown noted that another light fell down in the children's section but no one was hurt and the problem was addressed by the City immediately. It was recommended by the Board that Ms. Brown do a complete survey and inspection of the Library and create a maintenance list for the City. Ms. Brown was also asked that in addition to notifying the City by phone and email, that she create a list of incidents. (FOLLOW UP AND DISCUSSION TO BE INCLUDED IN THE AUGUST ADENDA.)
7. Ms. Brown noted that she was hurt in the City parking garage. She notified the City but no one from the City had yet responded to her. She did file a report with the Police Department. Ms. Brown was urged to contact the Library insurance agent.
8. Ms. Brown noted that the Library received \$13,000 in bullet aid from the State of New York. She asked the Board to consider whether the money should be used for the delayed children's reference desk, be applied to the adult circulation/reference desk overage, or something else. (DISCUSSION TO BE INCLUDED IN THE AUGUST AGENDA.)
9. Ms. Foster noted that the Library financials are good.
10. It was indicated that the Library should show some sort of appreciation toward Maria Angelini and the other volunteers at The Field Library bookstore.
11. It was suggested that given the ongoing facilities problems that a new, fifth committee be formed to address these ongoing problems. A list of committees and members is to be reviewed. (DISCUSSION TO BE INCLUDED IN THE AUGUST AGENDA.)
12. The next Board of Trustees meeting will be August 8, 2019.

13. Mr. Most made a motion to move to executive session at 8:05 pm; second by Mr. Alexander; unanimous in favor.

14. Mr. Galella made a motion to move out of executive session at 8:40pm; second by Mr. Alexander; unanimous in favor.

15. Ms. Foster made a motion to adjourn the meeting at 8:41pm; second by Mr. Galella; unanimous in favor.