

The Field Library, Peekskill, New York

Board of Trustees Meeting July 8, 2021

Present: Sandra Smith, Mary Foster, Ben Bloom, Tina Romeo, Ann Douglas, , Karen Kelley, Melinda Cosentino, Alan Most (taking notes), Councilwoman Patricia Riley (via Zoom), Friends of The Field Library Secretary Dan Grossman, Library Director Jennifer Brown

Absent: Joe Galella, Chris Vega, Christopher Alexander

1. Ms. Smith called the meeting to order at 7.00pm. This meeting was held in person at the Library.
2. Ms. Foster moved to accept the June minutes; second by Ms. Kelley; unanimous in favor.
3. Ms. Romeo moved to accept the June Executive Session minutes; second by Mr. Bloom; unanimous in favor.
4. Mr. Grossman reported on Friends of The Field Library activities: setting up a Network for Good site for donations and events; cancellation of the Star Wars trivia night; upcoming talk and book signing by author Devin Gordon; upcoming tour of Manitoga in Garrison; Friends participation at the Farmer's Market promoting the Library; authors Jane and Walt Daniels talk in September; the Chester Smith award reception to be postponed until the spring; and the Friends annual meeting in the fall.
5. Ms. Brown noted that the Library will be hosting a staff picnic at the waterfront pavilion on August 7 at 3.00pm; BOT members and families are invited.
6. Ms. Brown noted that the Library hardware that was damaged in the Neighborhood Center's massive power surge will be replaced incrementally. It was suggested that a WLS technology be brought in to evaluate all of the hardware at once.
7. Ms. Brown noted that WLS will increase its technology charge by 4% as opposed to 11%.
8. Ms. Cosentino moved to accept the WLS Direct Access Plan; second by Ms. Foster; unanimous in favor.
9. Ms. Brown noted that the BOT needs to work with her to develop a new policy for meeting rooms. The Governance Committee will review this.
10. Ms. Brown noted that a sexual harassment policy, based on State guidelines and reviewed by the Library attorneys, was put into effect immediately. However, it is not yet in the Library Employee Handbook. It will be given to the Governance Committee to review.
11. Ms. Foster noted that revenues are ahead of budget.
12. The lease for the Library's ground level space in the Neighborhood Center was discussed. Ms. Brown noted that the last draft of the lease was sent to the City attorney in May, but neither she nor the Library attorneys have received any response. Councilwoman Riley offered to follow up on the lease's status.
13. The strategic plan was discussed. It was recommended that an additional goal – Board Development, Recruitment, and Education – needs to be developed by the BOT.

14. Mr. Most moved to change the regular monthly meeting date for the BOT to the third Thursday of the month; second by Mr. Bloom; unanimous in favor. The upcoming dates are August 19, September 23, November 18, and December 16. The Friends meeting will be moved to the second Thursday of the month.

15. Ms. Douglas moved to adjourn the meeting at 8.50pm; second by Ms. Kelley; unanimous in favor.