

The Field Library, Peekskill, New York

Regular meeting of the Board of Trustees Meeting, June 11, 2020

Present: Sandra Smith, Karen Kelley, Mary Foster, Ann Douglas, Melinda Cosentino, Joe Galella, Christopher Alexander, Tina Romeo, Ben Bloom, Alan Most (taking notes), Councilwoman Patricia Riley, Executive Director Jennifer Brown

1. The meeting was called to order at 7.00pm by Ms. Smith. The meeting was held via Zoom and was recorded over YouTube.

2. Ms. Kelley moved to adopt the May minutes; second by Ms. Douglas; unanimous in favor.

3. Ms. Brown noted that Phase 1 of the library reopening was beginning on June 15 with lobby pick by appointment of materials.

Phase 2 was beginning on July 6 with limited internal service.

Phase 3 presently has no date.

4. There was an extended discussion concerning:

- whether the term "phase" should be called "stage."

- that more detail was needed for Stage/Phase 2 reopening plan that would include: clear and specific signage; specifics around social/physical distancing; and the wearing of masks

5. A motion was made by Mr. Alexander to adopt Phase 1 of the library reopening plan with the following changes/additions:

- the word "phase" would now be called "stage."

- that masks would be required of all staff and patrons.

- that social/physical distancing would be required of all staff and patrons.

- that clear and specific signage regarding the services provided and the health guidelines would be provided throughout the library.

Second by Ms. Foster; unanimous in favor.

6. It was decided that the Board would have a work session on June 25 to discuss and approve Ms. Brown's revisions to the Stage 2 reopening plan.

7. There was a discussion about the need to meet every two weeks to review the library reopening plan. It was unclear whether the Board would proceed to do so.

8. There was a discussion about whether it was necessary to meet in July and August (as the by-laws do not require the Board to do so). It was unclear whether the Board would meet, and if so, whether they would meet as a formal Board or in a work session.

9. Ms. Brown noted that the Downtown Redevelopment Initiative is on hold per the coordinating planner.

10. Ms. Brown noted that the rules covering the Payroll Protection Plan (PPP) have changed to the benefit of the library.
11. Ms. Brown noted that the air conditioning is working; that the City cleaned the vents, replaced the adjacent ceiling tiles, and painted where necessary; and the network issues were resolved.
12. It was suggested that the Board discuss the future of libraries in light of the changes made to library functions due to COVID.
13. It was suggested that Ms. Brown be invited to make a formal presentation at the weekly City stakeholders meeting.
14. The status of the 2021 budget was discussed. Ms. Brown noted that the Board of Elections has not started discussing the November elections. There was concern regarding the need to obtain signatures if the State does not waive the need for signatures. It was suggested that Ms. Brown contact locally elected officials for their assistance.
15. A motion was made at 8.32 by Mr. Most to adjourn the meeting; second by Ms. Kelley; unanimous in favor.