

The Field Library, Peekskill, New York

Board of Trustees Meeting March 13, 2020

Present: Sandra Smith, Christopher Alexander, Karen Kelley, Mary Foster, Melinda Cosentino, Ann Douglas, Alan Most (taking notes, Library Director Jennifer Brown

1. The meeting was called to order by Ms. Smith at 7.05pm.
2. Ms. Foster moved to approve the February minutes; second by Ms. Kelly; unanimous in favor. Ms. Foster moved to approve the January 9 Executive meeting minutes; second by Ms. Cosentino; unanimous in favor. Ms. Foster moved to approve the February 13 Executive meeting minutes; second by Ms. Cosentino; unanimous in favor.
3. Ms. Brown noted that all March library programming was cancelled due to the COVID pandemic.
4. There was discussion concerning who would sanitize and disinfect and clean the library (for example, cleaning the doorknobs) if the library staff was quarantined.
5. A motion was made by Mr. Most to pay staff in full with no deduction from Personal Time Off if a note from the Country Department of Health showed that they needed to quarantine because of COVID; second by Mr. Alexander; unanimous in favor.
6. Ms. Brown noted that she would be meeting with a representative of the school district to coordinate resources if the City needed to be shut down.
7. A motion was made by Mr. Most to approve the 2019 The Field Library annual report as written; second by Ms. Foster; unanimous in favor.
8. There was discussion about continuing the replacement of the library flooring. Ms. Brown felt that the children's room should be a priority as the children sit on the floor. She was asked for photographs/samples of the flooring. Ms. Brown also noted that she would, also, secure another bid for the flooring.
9. There was discussion regarding the library vote petitions. These are due by July 1, and to secure the requisite number of signatures, it may be necessary for Board members and members of the Friends to go door to door.

10.. There was discussion concerning the Downtown Revitalization Initiative (DRI).

A motion was made by Mr. Alexander to to approve the "B2" drawing concept developed by the architects; second by Ms. Foster; unanimous in favor.

Ms Brown and Ms. Foster noted that they presented the library's expansion proposal to the City Council on March 9. The new City Manager want the Peekskill Industrial Development Agency to issue bonds, as opposed to the City itself (which is what the Mayor and former City Manager had proposed). Ms. Foster noted that this would add about \$64,000/year to the library budget in order to pay the debt. The building and all of the improvements would still be owned by the City.

11. Ms. Kelley moved that the Board move to Executive Session; second by Mr. Alexander; unanimous in favor.

12. Ms. Kelley moved that the Board close the Executive Session; second by Mr. Alexander; unanimous in favor.

13. Mr. Most moved that the meeting be adjourned at 8.30pm; second by Mr. Alexander; unanimous in favor.