

The Field Library, Peekskill, New York

Board of Trustees Meeting, November 12, 2020

Present: Sandra Smith, Karen Kelley, Mary Foster, Tina Romeo, Chris Vega, Melinda Cosentino, Ben Bloom, Christopher Alexander, Alan Most (taking notes), Library Director Jennifer Brown, Councilwoman Patricia Riley

1. The meeting was called to order at 7.02pm. It was held over Zoom and broadcast over Facebook.
2. Ms. Kelley moved to approve the minutes with two corrections: 1. The meeting was called to order at 7.04pm; and Mr. Most seconded the approval of the minutes. Second by Ms. Foster; unanimous in favor.
3. Ms. Brown noted that the unofficial budget vote had 69% voting "yes" for the proposed library budget.
4. There was a discussion regarding the proposed 2021 library budget. Base salaries are being increased and The Field Library's salaries now meet the average salaries in Westchester County. Ms. Foster moved to adopt the 2021 budget as detailed in the Board packet; second by Mr. Alexander; unanimous in favor.
5. Ms. Foster moved to adopt the revised sick leave policy as detailed in the Board packet; second by Mr. Vega; unanimous in favor.
6. Ms. Brown noted that the audit is progressing but information is being secured about restricted funds.
7. Ms. Brown noted that only ten staff members responded to the strategic plan survey. She will be strongly encouraging the balance to respond by the end of the calendar year.
8. Ms. Kelley moved to approve the holiday staff bonuses as detailed in the Board packet (with the adjustment of full time and area head bonuses being raised from \$100 to \$150); second by Mr. Bloom; unanimous in favor.
9. Ms. Cosentino moved to approve the 2021 holiday schedule as detailed in the Board packet; second by Mr. Most; unanimous in favor.
10. Ms. Kelley moved that the Board enter into an Executive Session; second by Mr. Vega; unanimous in favor.
11. Mr. Most moved that the Board adjourn its Executive Session at 8.35pm; second by Mr. Alexander; unanimous in favor.
12. Mr. Most moved that the Board adjourn the regular October meeting; second by Mr. Alexander; unanimous in favor.